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March 5, 2025

**Via E-mail Only**

Jennifer Bridges  
jennifer.bridges@bcsdk12.net

Tachovia Kendrick  
tachovia.kendrick@bcsdk12.net

**Re: Open Records Request (Alexander II Magnet School Personnel)**

Dear Ms. Bridges and Ms. Kendrick:

We are in receipt of your Open Records Request dated Friday, February 28, 2025, requesting certain information pursuant to the Georgia Open Records Act. Our law firm is legal counsel for the Bibb County School District and will be your point of contact for matters related to your request. We look forward to working with you.

In response to your open records request, the Bibb County School District will make available the items related to your request as contemplated by law. The responsive documents may be subject to redaction and outright exclusion based on O.C.G.A. § 50-18-71 (b)(1)(A); O.C.G.A. § 50-18-71(j); O.C.G.A. § 50-18-72 (a) (1), (4), (8), (20), (21), (37), (41), (42); and O.C.G.A. § 20-2-210(e).

The Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq, allows charges for search, retrieval, redacting, copying, and other direct administrative costs. To date, the estimated cost of your request for the documents you described is detailed below:

Approximately 40 hours of labor for search, review and redaction at \$40.00 per hour (first quarter hour at no charge) totals \$1,590.00. The reason for the extent of this search is the breadth of the request submitted. You have requested records for three separate BCSD employees (Stacey Macon, Meredith Byrd, and Angel Woodard) over a period of three calendar years: 2022, 2023, and 2024. You seek any records pertaining to any disciplinary action or legal pursuits (charges filed, cases dismissed, or settlements), from stakeholders, companies, businesses, or parents of students. The records you seek are housed or maintained by various departments and offices across the District. The significant volume of potentially-responsive "records pertaining to" the categories you describe will require significant analysis and redaction prior to production.

Please be advised that the aforementioned total is an estimate which is subject to change, and that the final charges for which you would be responsible will equal the actual amount of labor performed. In any instance in which the estimated costs for production of the records exceeds

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\$500.00, the District requires prepayment of the costs prior to beginning search, retrieval, review, or production of the records.

If you would like us to proceed with this request, please submit the estimated \$1,590 charges to the District. Payment can be submitted in cash (exact change only), certified check or money order made payable to Bibb County School District. We must receive this estimated amount before we begin the process. Once the charges have been paid, we estimate it will take approximately four weeks to obtain and provide the documents. This time frame, again, is an estimate and is subject to change based on the administrative and substantive labor required to compile, assess, redact, and process any responsive documents.

All records can be obtained from the Bibb County School District office at 484 Mulberry Street, Macon, Georgia 31201 once prepared. If you wish to obtain a hard copy of the documents, those will be billed at \$.10 per page. If you wish to obtain electronic documents, as I understand from your request, the cost of the flash drive is \$10.00. Please confirm that you prefer to receive electronic documents on a flash drive, and we will add the cost to your estimate.

If no response is received within thirty (30) days, the District will consider the request withdrawn and the cost estimate null and void.

If you have any questions, please feel free to contact me at [SherryCulves@parkerpoe.com](mailto:SherryCulves@parkerpoe.com). Thank you for your interest in the Bibb County School District.

Sincerely,



Sherry H. Culves

SHC/jw